

## Notice of Meeting

# Health and Wellbeing Board



### Date & time

Thursday, 4 April 2019  
at 1.00 pm

### Place

Ashcombe Suite, County  
Hall, Kingston upon Thames,  
Surrey KT1 2DN

### Contact

Ben Cullimore  
Room 122, County Hall  
Tel 020 8213 2782  
ben.cullimore@surreycc.gov.uk

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ben Cullimore on 020 8213 2782.**

### Board Members

Helen Atkinson  
Dr Andy Brooks

Dr Charlotte Canniff

Dave Hill  
Jason Gaskell  
Dr Russell Hills

District Councillor Vivienne Michael  
David Munro  
Mr Tim Oliver (Co-Chairman)  
Kate Scribbins  
Paul Spooner  
Dr Elango Vijaykumar (Co-Chairman)

Simon White  
Dr Claire Fuller  
Fiona Edwards  
Joanna Killian  
Helen Griffiths

Sue Littlemore

Mrs Sinead Mooney  
Mrs Mary Lewis

Director of Public Health  
Chief Officer, Surrey Heath and East Berkshire Clinical  
Commissioning Group  
Clinical Chair, North West Surrey Clinical  
Commissioning Group  
Executive Director for Children, Families and Learning  
CEO, Surrey Community Action  
Clinical Chair, Surrey Downs Clinical Commissioning  
Group  
Leader, Mole Valley District Council  
Police and Crime Commissioner  
Leader of the Council  
Chief Executive, Healthwatch Surrey  
Leader, Guildford Borough Council  
Clinical Chair, East Surrey Clinical Commissioning  
Group  
Director of Adult Social Care  
Senior Responsible Officer, Surrey Heartlands  
Chief Executive, Surrey and Borders Partnership  
Chief Executive, Surrey County Council  
Executive Dean of the Faculty of Health and Medical  
Sciences, University of Surrey  
Head of Partnerships and Higher Education, Enterprise  
M3  
Cabinet Member for Adults  
Cabinet Member for Children, Young People and  
Families

Ruth Colburn Jackson	Managing Director, North East Hampshire and Farnham Clinical Commissioning Group
Giles Mahoney	Director of Integrated Care Partnerships, Guildford and Waverley Clinical Commissioning Group
Catherine Butler	Housing Needs Manager, Woking Borough Council
Rob Moran	Chief Executive, Elmbridge Borough Council
Rod Brown	Head of Housing and Community, Epsom and Ewell District Council

## **TERMS OF REFERENCE**

The Health and Wellbeing Board:

- oversees the production of the Joint Health & Wellbeing Strategy for Surrey;
- oversees the Joint Strategic Need Assessment; and
- encourages integrated working.

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE**

To receive any apologies for absence and substitutions.

### **2 MINUTES OF PREVIOUS MEETING: 7 MARCH 2019**

(Pages 1  
- 12)

To agree the minutes of the previous meeting.

### **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### **4 QUESTIONS AND PETITIONS**

#### **a Members' Questions**

The deadline for Members' questions is 12pm four working days before the meeting (29 March 2019).

#### **b Public Questions**

The deadline for public questions is seven days before the meeting (28 March 2019).

#### **c Petitions**

The deadline for petitions was 14 days before the meeting. No petitions have been received.

### **5 DRAFT JOINT HEALTH AND WELLBEING STRATEGY**

(Pages  
13 - 14)

The draft Health and Wellbeing Strategy and accompanying appendices went out for formal public engagement during 28 February and 27 March 2019 on Surrey Says. The intention of the engagement period was for the public to share their views on the overarching principles, target groups and

overall ambition of the strategy.

Following the engagement period, we will summarise the responses from the public and stakeholders in a report to be circulated to the Board on 2 April. We will also set out any changes to the board in a paper to be circulated on 2 April for discussion and agreement at the Health and Wellbeing Board meeting. These changes will be based on feedback received during the formal engagement period.

## **6 DATE OF THE NEXT MEETING**

The next public meeting of the Health and Wellbeing Board will be held on 6 June 2019.

**Joanna Killian**  
**Chief Executive**  
**Surrey County Council**  
Published: Wednesday, 27 March 2019

### **QUESTIONS, PETITIONS AND PROCEDURAL MATTERS**

The Health and Wellbeing Board will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).  
The Public engagement session held at the end of the meeting is made available to Members of the public wanting to ask a question relating to an Item on the current agenda. Questions not relating to items on the agenda will need to be submitted in advance of the meeting.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Board Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Board Members may decline to answer a supplementary question.

### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with

the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation.*